

Budget report & bank reconciliation Q4 2023/4 (provisional, subject to audit)

RECEIPTS	Actual 2022/3	Budget 2023/4	Q4 2023/4	Variance £	% budget to date	Variance explanation (if greater than 15% variance from 100% & >£200)
Precept	£23,553.00	£25,104.00	£25,104.00	£0.00	100%	
Neighbourhood Fund (CIL)	£73.93	£0.00	£0.00	£0.00		
Bank Interest	£34.33	£10.00	£193.03	£183.03	1930%	
VAT refund	£0.00		£13,774.69	£13,774.69		
S106 Open Space	£50,000.00	£0.00	£0.00	£0.00		
Defib donations	£10.00	£0.00	£25.00	£25.00		
Wayleave re substation	£0.00	£0.00	£75.00	£75.00		
Other	£0.00	£0.00	£120.48	£120.48		Refund
TOTAL RECEIPTS	£73,671.26	£25,114.00	£39,292.20	£14,178.20	2030%	

PAYMENTS	Actual 2022/3	Budget 2023/4	Q4 2023/4	Variance £	% budget to date	Variance explanation (if greater than 15% variance from 100% & >£200)
Administrative & Establishment Costs						
Clerk's Salary (incl. pension)	£12,101.76	£13,351	£13,723.88	£372.88	103%	
Office Expenses	£286.00	£500	£494.00	£-6.00	99%	Can vary throughout the year
Mileage	£75.60	£150	£108.45	£-41.55	72%	
Website	£200.00	£210	£190.00	£-20.00	90%	
Training/AGM (Clerk/Councillors)	£0.00	£125	£90.00	£-35.00	72%	
Hire of meeting rooms	£113.00	£140	£160.00	£20.00	114%	
Audit (Internal & External)	£280.00	£250	£364.00	£114.00	146%	
Insurance	£607.24	£700	£818.92	£118.92	117%	
Subscriptions (SALC/SLCC)	£382.35	£390	£638.35	£248.35	164%	SLCC subs due twice due to timing
ICO Registration	£35.00	£35	£35.00	£0.00	100%	
Elections	£100.00	£0	£0.00	£0.00		
GDPR	£0.00	£165	£205.00	£40.00	124%	
Councillor Expenses	£13.69	£50	£71.48	£21.48	143%	
Sub Total Admin & Establishment	£14,194.64	£16,066	£16,899.08	£811.60	105%	
Recreation Ground / Parish Hall						
Grounds Maintenance contract	£2,102.50	£2,300	£2,300.00	£0	100%	
Caretaker contract	£999.96	£1,000	£1,000.00	£0	100%	
Additional grounds maintenance	£1,154.88	£1,700	£1,525.00	£-175	90%	Varies throughout the year
Maintenance/purchase of play equipment	£12,063.43	£500	£44,296.73	£43,797	8859%	One off project
Inspections	£763.00	£900	£1,055.20	£155	117%	Billed annually
Bin collection	£145.00	£150	£163.00	£13	109%	
Sub Total Recreation Ground / Parish Hall	£17,228.77	£6,550	£50,339.93	£43,790	769%	
Street Lighting						
Electricity	£437.56	£911	£844.92	£-66	93%	Q3 invoice paid in Q4
Maintenance / Inspections	£300.00	£250	£1,235.93	£986	494%	Extra maintenance needed
PWLB	£1,283.54	£1,284	£1,283.54	£0	100%	Second payment due Feb
Sub Total Street Lighting	£2,021.10	£2,445	£3,364.39	£919	138%	
Projects /grants						
Newsletter	£1,139.00	£1,000	£1,093.00	£93	109%	Timing of invoices
Citizen of the Year	£39.24	£40	£49.48	£9	124%	
Defibrillator	£45.00	£0	£90.95	£91		
GPC	£596.24	£0	£0.00	£0	0%	
Local Plan Examination	£1,899.00	£1,000	£0.00	£-1,000	0%	Likely to not be needed until 2024/5
Sub total Projects /grants	£3,718.48	£2,040	£1,233.43	£-807	60%	
Other						
Other	£0.00	£0	£0.00	£0		
Sub Total other	£0.00	£0	£0.00	£0	£0.00	
VAT	£3,937.64	£0	£10,411.76			
GRAND TOTAL PAYMENTS	£41,100.63	£27,101	£82,248.59	£44,714.31	303%	

RESERVES	Actual balance 31.3.23	Contributions 2023/4	Expenditure 2023/4	Reserves as at Q4 2023/4
Ringfenced Reserves				
R7 - Parish Plan Action Plan	£839.00	£0.00	£839.00	£0.00
R11 - Election Costs	£1,900.00	£0.00	£0.00	£1,900.00
R14 - Traffic Calming	£4,000.00	£0.00	£0.00	£4,000.00
R15 - Village Show	£755.70	£0.00	£0.00	£755.70
R16 - Invasive Weeds & Maintenance Grant	£7.00	£0.00	£0.00	£7.00
R18 - Transparency Grant	£291.37	£0.00	£0.00	£291.37
R23 - Play equipment	£39,855.00	£0.00	£39,855.00	£0.00
R25 - Street lights	£1,000.00	£0.00	£0.00	£1,000.00
R26 - Neighbourhood Fund	£2,401.50	£0.00	£2,401.50	£0.00
R27- Youth reserve	£4,000.00	£0.00	£4,000.00	£0.00
Total Ringfenced Reserves	£55,049.57	£0.00	£47,095.50	£7,954.07
General Reserves (balance n/1 less ringfenced reserves)	£9,951.12			£14,090.23
Total Reserves	£65,000.69			£22,044.30

Balance b/fwd from 31st March 2023 £65,000.69
less payments £82,248.59
add receipts £39,292.20
BALANCE AS PER CASHBOOK £22,044.30

Represented by bank balances Lloyds (current) £3,723.80
Lloyds (saver) £18,320.50
Total balances £22,044.30

Less unrepresented cheques & SO **£0.00**

Add uncredited receipts **£0.00**

RECONCILED BALANCE AS AT 31.03.24 £22,044.30